

Request for a residence permit

The electronic service "Request for residence permit" enables foreign citizens, who have entered and stay regularly in the territory of the Republic of Albania, to apply for a residence permit in the Republic of Albania.

After confirming the fulfillment of the conditions and documentation to apply for a residence permit through this service, the foreigner is notified by the local authorities responsible for the border and migration in the territory where he has established his temporary residence, for the delivery of these documents through the postal service :

- original documentation;
- two photos, in passport format with a white background, taken in the last 6 months;
- mandate payment of the service fee (as well as administrative measures (fine) imposed for violation of the deadline for applying for a residence permit);
- the form printed and signed by the applicant with the photo attached to it;

To apply for the first residence permit in the Republic of Albania, filling out the appropriate application form depends on the requested reason for staying in Albania:

- Family reunification with Albanian citizens;
- Family reunification with foreign citizens who have a valid residence permit in Albania;
- Study;
- Unique Permit;
- Other reasons;
- Permanent;
- Permanent for special cases;

The online request for a residence permit to the regional authorities responsible for the border and migration must be made within 30 days after entering the territory of the Republic of Albania, ensuring that the foreign applicant:

- At the time of applying for a residence permit, he is present in the territory of the Republic of Albania;
- There is order in the territory;
- Meets the deadlines and legal criteria for the type of residence permit for which you are applying according to the legislation in force for foreigners;
- Has all the necessary documents, documents from the country of origin translated and legalized;
- Has a personal e-mail address through which online communication with the Border and Migration Authority will be carried out (setting the wrong e-mail address or using other people's e-mail addresses causes non-communication of important information and the violation of deadlines, which lead to the rejection of the residence permit application).

Procedure steps

- Choose the "Residence permit application" service;
- Click the "Use" button;
- Complete the electronic form correctly with the necessary data according to all fields;
- Upload all the documents listed in the form in the specified format;
- Make sure that the information registered by you is correct;
- Click the "Send" button at the bottom of the form;
- Download and print the completed form with your personal photo attached according to the required standard

The State Police employee is notified electronically of the arrival of the new application. If there are inaccuracies or missing documents, the DVKM employee within 10 days notifies the applicant of the inaccuracies or deficiencies found in the documentation and instructs him to complete the application process again, setting a maximum deadline of 30 days for completing the missing documentation.

If the criteria are met and the documentation is complete, the citizen is notified via e-mail of the acceptance of the application, the obligation to pay the fee for the residence permit according to the collection invoice sent via e-mail (which must be paid within 24 hours of receiving the message in every second level bank in the Republic of Albania), as well as fulfilling the obligation to send within 7 days, through the postal service, these documents:

- original documentation;
- 2 photographs;
- the service fee payment mandate;
- the form completed and printed from the e-Albania platform, signed by the foreign applicant.

In case of failure to pay the residence permit fee and send the documentation through the postal service within the specified period, the online request for residence permit will be rejected immediately.

After submitting the complete documentation online and paying for the residence permit, the foreign applicant is provided with a temporary residence permit with an electronic signature, valid for up to 2 months (this period is necessary for the evaluation of the residence permit application).

After the approval of the Residence Permit, the foreigner is notified by e-mail about the approval of the residence permit application, and is instructed to appear in person at the local migration office where he proves his identity and applies for a biometric card Residence Permit for Foreigners.

Required time of receiving the service

Notification of the rejection or acceptance of the request for a residence permit is made via e-mail within 30 days from the submission of the request. The application approval procedure takes up to 30 days. If for objective reasons this deadline must be extended, the foreigner will be notified by the relevant Local Migration Office via e-mail.

Period of validity

3-6 months; 1-year; 2-years; 3-years; 5-years; permanent.

Costs

Depending on the residence permit you are applying for.

For more

In regards to any questions or uncertainties about using the service you can contact at helpdesk@e-albania.al